

# Dan Bradley



IT Specialist | Cyber Essentials | Microsoft 365 | Reporting & Automation | SAM & Compliance | Vulnerability Management

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IT Specialist with over five years' experience across Microsoft 365, Azure, and modern Windows environments, delivering platform administration, system support, security, and compliance in fully remote and enterprise settings. My background spans technical support, system administration, identity and access management, vulnerability management, Cyber Essentials readiness, and IT asset lifecycle management, giving me a broad but practical view of how organisations operate and secure their environments. I build Power BI dashboards and automated workflows using PowerShell and the Power Platform to improve visibility, efficiency, and governance. Collaborative, adaptable, and reliable, I'm seeking a long-term role where I can apply this breadth of experience to support and improve M365 platforms at scale.

## Employment

May 2025 - Present

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**Software Asset Coordinator**  
**Kingdom Services Group Ltd, Newton-Le-Willows**

Responsible for software governance and licensing across the organisation, ensuring compliant usage and accurate visibility of the software estate.

- Managed the central software asset register, maintaining accurate licence allocation and usage data.
- Supported procurement and renewals across the group.
- Built Power BI dashboards and automated workflows using Microsoft 365, SharePoint and Power Automate to streamline reporting and tracking.

Apr 2024 - May 2025

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**IT Consultant**  
**Freelance, Remote**

Provided remote Microsoft focused IT consultancy, supporting security, system administration, and compliance across client environments.

- Delivered Cyber Essentials guidance and supported remediation to meet security requirements.
- Provided troubleshooting and administration across Microsoft 365, Azure, and Windows environments.
- Advised on vulnerability remediation and security best practices.
- Researched and applied emerging technologies, including AI tooling, to improve efficiency and workflows.

Mar 2023 - Apr 2024

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**Technical Compliance Consultant**  
**BCN Group Ltd, Remote**

Delivered vulnerability management and compliance services across Microsoft 365 and Azure environments.

- Led vulnerability management services for clients, including scanning, remediation, and remote patch management.
- Conducted Cyber Essentials and Cyber Essentials Plus assessments, supporting technical remediation and certification.
- Supported M365 and Azure security configuration, endpoint protection, and policy review.
- Built Power BI dashboards and used MS Lists to track everything.
- Maintained client documentation and collaborated with service desk and SOC teams.

Jan 2019 - Mar 2023

■ **Executive Compliance Consultant**  
**NewCMI, Remote**

Supported global software audits for a major vendor, working remotely with enterprise clients across EMEA, APAC, and North America in diverse Microsoft environments.

- Served as the primary technical contact, supporting deployments, troubleshooting, and audit-related queries.
- Supported hybrid Microsoft environments spanning on-premises Active Directory, Azure AD, and Intune-managed endpoints.
- Deployed auditing tools using a variety of methods including PowerShell, GPO, Intune, Kaseya, SCCM.
- Ensured secure handling of sensitive data in line with GDPR, ISO, and NDA requirements

May 2018 - Dec 2018

■ **System Administrator**  
**Ticketline, Manchester**

Provided system administration and infrastructure support across Windows-based environments.

- Administered Windows servers and workstations, including Active Directory and Exchange.
- Delivered and supported temporary network, server, and scanning solutions for large-scale live events across the UK.
- Completed a full Windows 10 migration across the organisation.
- Gained hands-on experience with Linux server process management and log analysis.

May 2017 - May 2018

■ **Technical Support Analyst**  
**Speed Medical Examination Services, Chorley, England**

- Assisted with ISO 27001 remediation tasks.
- Managed Citrix server deployment, updates and settings.
- Managed R&D setup, migration, and deployment of a new cloud-based helpdesk solution.
- Managed purchase and deployment of 100 workstations using Dell WYSE Clients adhering to deadlines.

Dec 2016 - May 2017

■ **1st/2nd Line Technical Support Analyst**  
**Parkingeye, Chorley, England**

- Gained experience in helpdesk analyst and support role with strong knowledge of Windows technologies.
- Provided support for on site engineers troubleshooting servers and deploying remote ANPR cameras.
- Analyzed Excel reports daily, handled TCP/IP, LAN, WAN, VPN, ADSL, and remote tools.
- Troubleshoot, resolved, and maintained over 1000 subnets. Scheduled and supported engineers on-site.

**Education**

Jan 2019 - Dec 2025

■ **AI-900, AZ-900, MS-900, SC-900, MS-712**  
**Microsoft Certified**

Jan 2017 - Dec 2018

■ **Credithound, Citrix Server, Rightfax, Symantec Cloud**  
**Workbased Training**

Jan 2016 - Dec 2017

■ **CompTIA A+, CompTIA Network+, Cisco CCNA, MCSE**  
**Hudson Training**

Jan 2000 - Dec 2001

■ **GNVQ ICT, C&G PC Hardware & Maintenance**  
**Preston College**

**Skills**

- Active Directory / Azure AD (Entra ID)

Conditional Access

Exchange Online

IT Asset Management

Microsoft 365 & Azure

Power BI

Problem Solving & Collaboration

Strong Communication Skills

Vulnerability Management
- Audit Reporting

Cyber Essentials

Identity & Access Management

License Tracking & Optimisation

Patch Management

Power Platform & Automation

Security & Compliance

System Administration